

OFFICIAL SENSITIVE (when complete)

**WITNESS STATEMENT**(Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5B;  
Criminal Procedure Rules, Rule 16.2)

NICHE Ref. No:

URN:

**Statement of:** Neil Haywood

Date of birth: Over 18

Occupation: PC ██████

This statement (consisting of 2 page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Signature: N Haywood

Date: 12-12-23

Signature witnessed by:

Date:

Time and date statement taken: 14:11 12-12-23

Check box if witness evidence is visually recorded  (supply witness defaults on rear)

I am a West Yorkshire Police Officer currently stationed on the Licensing Team at Leeds District.

At 13:05 hours on Tuesday the 12<sup>th</sup> December 2023, I attended M and S Stores, Roundhay Road Leeds to licensing check of the premises. This was following up on previous visits where conditions of the licence were not being adhered to.

I spoke to Merhawi Youhanse who was working behind the counter. I asked Youhanse to show me the licence for the premises. Youhanse had Part B on display and Part available for inspection. This was in order

I asked Youhanse to show me the incident and refusals register. Youhanse had two page a day diary's labelled correctly which he passed to me to inspect. These were also in order.

I asked Youhanse for the supervisor's register. There is a licence condition stipulating that the details of the on duty supervisor will be recorded. Youhanse didn't have a register. I showed him the condition of his licence which I physically pointed out to him on his Part A, and advised he bought another page a day diary to record supervisor details for every day. This was a breach of his licence.

Lastly I asked to inspect the CCTV system to ensure it was recording for 31 days. On previous inspections, Youhanse had been unable to operate this system and had been advised to move the system to a safer more accessible space.

Youhanse took me to the system which was still located in an office in the basement. To access this basement, you need to walk down a set of steep stairs with no hand rail. There is stock piled on the stairs leaving little room to walk down. It is unsafe. It is not located in an area that any professional could safely access. This has been previously pointed out to Youhanse to move it upstairs to the ground floor, ideally behind the till so it can be accessed by professionals and staff safely. I attach a picture of the stairs which I exhibit as NH1.

Signature: N Haywood

Signature witnessed by:

NICHE Ref. No:		URN:	
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Continuation Statement of: Neil Haywood

I asked Youhanse to show me footage from a previous date. Youhanse was unable to operate the system. This has been a previous issue and he has been told to learn to operate the system. I pointed out this was also a breach of the licence that had been pointed put before. We discussed a scenario on how he would deal with an incident of a fight where the CCTV was required. The only outcome would potentially be for West Yorkshire Police to seize the whole system to get access to the footage which would leave the premises without any form of CCTV. Youhanse assured me he would be calling a CCTV technician as soon as I left. I was unable to check if the system was recording for 31 days as Youhanse could not operate the system.

Signature: N Haywood

Signature witnessed by:





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